



INTEROFFICE CORRESPONDENCE

DATE: October 18, 1991

TO: Distribution

FROM: D. K. Lewis, NEPA M&I, T130B, X5909 *DLG for DKL*

SUBJECT: BUFFER ZONE ACCESS FOR OU1 AND OU2 CONSTRUCTION
PERSONNEL - DKL-009-91

As a result of the physical access requirements necessary for construction personnel, a modification of the Buffer Zone Access Procedure, HSP 20.01, is being implemented. This modification shall apply to construction personnel involved with the OU1 and OU2 Remediation Project. These personnel have been identified as requiring simultaneous access between the Buffer Zone and the central plant facility. Individuals involved with the development of this modification were Lt. Bill Williams of Wackenhut Services, Inc., Bill Schwartzkopf and Mark Burmeister, OU1 and OU2 Construction Coordinators, and myself.

A Buffer Zone log-in book will be kept in the construction trailer, T891A. When construction personnel arrive in the morning, they will sign-in with their name, company name, and time of sign-in. This log will be delivered to the outer east gate (920) by 9:00 a.m. When personnel are finished with their shift, they will sign-out on another log sheet in T891A before leaving RFP. This log shall also be delivered to the east gate in the evening. Bill Schwartzkopf will be responsible for delivering the sign-in and sign-out logs to the east gate. Any personnel requiring access after 9:00AM will drive to the east gate and identify themselves as OU1/OU2 personnel. The guard will check his/her name off of the OU1/OU2 access log and will have the person sign the OU1/OU2 access log. This individual will then proceed to the site and at the end of his shift sign-out on the log at T891A. The attached drawing identifies the area for which this modification applies.

The Buffer Zone Coordinator shall maintain a separate Buffer Zone access log that will include the names and social security numbers of those subcontractor personnel for which this procedure will apply. A copy of this log will be kept at the east gate for name-checking purposes against the sign-in log. The Buffer Zone Coordinator shall update the log as names and social security numbers are provided to me by Bill Schwartzkopf, or his responsible delegate, only.

If you have any questions regarding this procedure modification, please contact the Environmental Operations Group at extension 4249.

ADMIN RECORD

REVIEWED FOR CLASSIFICATION/UCR

By *[Signature]* *[Signature]*

DATE *10/18/91*

A-DU01-000240

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DKL:agm

Attachment:
As Stated

Distribution

M. B. Arndt
M. C. Broussard
~~M. C. Burmeister~~
C. B. Goe

J. P. Koffer
W. Schwartzkopf
W. A. Wilson

cc:
S. M. Nesta
D. I. Shain